



New Horizons Country Day School Infant/Toddler Preschool Parent Contract 2019-20 School Year

Student's Name _____

Parent(s) / Guardian's Name: _____

The financial stability of any educational facility and program is essential to the overall welfare of it's students. Therefore, I agree to the following policies:

1. The New Horizons 2019-2020 School Year will be 52 weeks starting August 12th, 2019. Tuition is due and payable regardless of attendance and is not pro-rated for absences, vacations, school closures due to natural disasters, or holiday & non-school professional/conference days scheduled on the school calendar as published in the school handbook. **After 3 months of continuous enrollment**, families will be allowed to take 2 weeks vacation annually. No tuition will be charged for these 2 weeks and yours child's spot will be held with no re-registration fee. Vacation must be taken in increments of full weeks (no daily vacation credits). You must give the Center Director written notice of your intent to take a vacation week at least two weeks prior.
2. At the time of enrollment, a non-refundable and non-transferable registration fee of **\$125.00 registration fee will be due on contracts received on or before February 22nd, 2019**
\$150.00 registration fee will be due on contracts received after February 22nd, 2019
10% Military/First Responder discount & 2nd child discount - 50% discount on registration fee. One discount allowed per family.
3. In order to save a spot for your child on our wait list, parents are required to pay the non-refundable registration fee plus one weeks' tuition. Tuition deposit will be applied towards your child's first week they attend.
4. Weekly fees are due and payable on Friday in advance of the forthcoming week.
5. A late fee of \$20.00 will be assessed if tuition arrives after **4pm on Monday**.
6. New Horizon's requires a **two week written notification** in the event of a schedule change or withdrawal from the program. Parents will be billed for an additional two weeks if written notification is not given. There will be **no calculated discount or refund for early withdrawal**.
7. An administrative fee of \$35 will be charged for any payment schedule changes that occur after August 9th, 2019.
8. A service charge of \$35.00 will be added to any account for which there is a returned check or insufficient funds.
9. New Horizons reserves the right to terminate a student's enrollment based on extreme differences in philosophy, tuition non-payment (after two weeks), inability for a student to adjust to the school's environment, excessive unexcused tardiness, excessive unexcused absenteeism, or parents' needs not being compatible with the school's best interest.

The tuition fees for the Infant/Toddler program for the 2019-20 school year will be according to the following plans.

PLEASE CIRCLE ONE CHOICE

2 Months to 12 Months

Schedule	Weekly Tuition Express Auto withdraw from Checking account	Weekly Non-Tuition Express- Check, Cash or Credit Card
5 Full Days	\$270.00	\$276.00

12 Months to 24 Months

Schedule	Weekly Tuition Express - Auto withdraw from checking account	Weekly Non-Tuition Express- Check, Cash or Credit Card
5 Full Days	\$240.00	\$246.00

Please see order form in your
Preschool packet to order any of
the items below.

Additional Fees	
T-Shirts	\$12.00
Key Card	\$10.00

By signing below I understand that I am responsible for the payment of services provided. If for any reason, I am delinquent in my payments, I will be responsible for the cost of any collection and/or late fees. I acknowledge receipt of the financial policy and it shall remain in my child's student file. As a parent(s) I have read the above policies and agree to follow New Horizons Country Day School attendance/tardiness policies. Failure to meet attendance/tardiness policies as mandated may result in my child's dismissal from the program and I understand that I will be billed for an additional two weeks tuition at full tuition rate. I also understand that New Horizons Day School can refuse the right of enrollment at any time.

Yes, deduct the (non-refundable) registration fee from my Tuition Express account-
\$125.00 registration fee will be deducted on contracts received on or before February 22nd, 2019
\$150.00 registration fee will be deducted on contracts received after February 22nd, 2019

No, do not deduct my Tuition Express account, I've enclosed a Check/Cash or Credit Card -
\$125.00 registration fee will be due on contracts received on or before February 22nd, 2019
\$150.00 registration fee will be due on contracts received after February 22nd, 2019

Parent(s) Signature: _____

Parent's Email Address: _____

Administrative Signature: _____ Date: _____